

NOTICE OF MEETING

COMMITTEE: JOINT ONEIDA COUNTY PUBLIC WORKS, PLANNING & DEVELOPMENT
AND LABOR RELATIONS & EMPLOYEE SERVICES

PLACE: ONEIDA COUNTY HIGHWAY DEPARTMENT
730 W. KEMP STREET, RHINELANDER, WI

DATE: THURSDAY, MAY 10, 2018 TIME: 8:00 AM

AGENDA:

CALL THE MEETING TO ORDER & ROLL CALL

1. Approve agenda
2. Approve the minutes of the Public Works Committee meeting held on April 26, 2018
3. Chairperson Announcements
 - Confirmation of committee member attendance at 2018 WCHA Summer Conference on June 4 - 6, 2018
 - Oneida County State Road Superintendent meeting with Department of Transportation in Stevens Point on May 10, 2018

SOLID WASTE DEPARTMENT

4. General Business Discussion/Act:
 - A. Solid Waste vendor vouchers
 - B. Charge Account credit application for Integrity Plus Insulation
5. Discussion/Act on 2018 MSW (Municipal Solid Waste) Contract Revisions
6. Discussion/Act on 2nd Story Operations
7. Discussion/Act on MRF (Material Recovery Facility) procedures and LTE staffing
8. Discussion/Act on 2019 LTE Staffing requests
9. Discussion/Act on pallet grinding and brush and/or stump chipping/grinding
10. Discussion/Act on Compost Operations and 2018 pricing
11. Solid Waste Report/Discussion
 - Update on Glass Crushing/Recycling
 - Update on Drug take back and sharps collection held on 4/28/18
12. Future Solid Waste agenda items:

HIGHWAY DEPARTMENT

13. General Business Discussion/Act:
 - A. Highway Department vendor vouchers
14. Discussion/Act on Close Acceptance of Sand for 2018 Salt Sand Quotes
15. Discussion/Act on Opening of Quotes for Sand for 2018 Salt Sand
16. Discussion/Act on Close Acceptance of 2018 Chip Seal Aggregate Quotes
17. Discussion/Act on Opening of Quotes for 2018 Chip Seal Aggregate
18. Mechanic Wage Schedule/Recruitment
19. Closed session - It is anticipated that the committee will go into closed session pursuant to Wisconsin Stats. Sec. 19.85 (1) (c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee and Wisconsin Stats. Sec. 19.85(1) (f) for considering financial, medical, social or personal histories or disciplinary data of specific person, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data (Topics – Foreperson Compensation; Equipment Operator Employment; Mechanic Compensation)
20. The Committee will return to open session and may ratify any matter(s) discussed in closed session
21. Discussion/Act on ATV Ordinance for use of STH 32 from Chicken in the Woods Road to East Golf Course Loop
22. Discussion/Act on Barrientos Design Study Priority 1 HVAC Upgrades and Exit Lighting at Rhinelanders Highway Department
23. Discussion/Act of Review of Planned 2018 Construction and Projects
24. Commissioner Report/Discussion:
 - County Mutual Safety Day
 - Implementation of safety training modules
25. Future Meeting Dates: May 24, 2018 and June 14, 2018
26. Future Agenda Items:
27. Public comments
28. Adjourn

NOTICE OF POSTING

TIME: 3:00 PM DATE: 5/7/2018 PLACE: COURTHOUSE/HIGHWAY/SOLID WASTE

ROBB JENSEN, CHAIRMAN

Notice posted by Dan Gleason, Highway Department

Additional information on a specific agenda item may be obtained by the highway department at (715) 369-6184.

NEWS MEDIA NOTIFIED BY FAX/EMAIL/MAIL DATE: 5/7/2018 TIME: 3:00 PM

Northwoods River News Lakeland Times North Star Journal Tomahawk Leader
WHDG Radio Station WJFW Channel 12 WXPR Radio Station WRJO Radio Station

Notice is hereby further given that pursuant to the Americans with Disabilities Act reasonable accommodations will be provided for qualified individuals with disabilities upon request. Please call Dan Gleason (715) 369-6184 with specific information on your request allowing adequate time to respond to your request.

See reverse side of this notice for compliance checklist with the Wisconsin Open Meeting Law

GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to apprise members of the public and news media.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is good cause that such notice is impossible or impractical.
3. Separate notice for each meeting of the governmental body must be given.

EXEMPTIONS FOR COMMITTEES & SUBUNITS

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful setting to act or deliberate upon the subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

SYNOPSIS OF STATUTORY EXEMPTIONS UNDER WHICH

CLOSED SESSIONS ARE PERMITTED:

1. Concerning a case which was the subject of Judicial or quasi-judicial trial before this governmental body Sec. 19.85(1)(a)
2. Considering dismissal, demotion or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
3. Considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).
6. Considering financial, medical, social or personal histories or disciplinary data of specific person, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f), except where paragraph 2 applies.
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

PLEASE REFER TO CURRENT STATUTE SECTION 19.85 FOR FULL TEXT

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session within twelve hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.

3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.
4. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session.
5. In order for a meeting to be closed under Section 19.85(1)(f) at least one committee member would have to have actual knowledge of information which he or she reasonably believes would be likely to have a substantial adverse effect upon the reputation involved and there must be a probability that such information would be divulged. Thereafter, only that portion of the meeting where such information would be discussed can be closed. The balance of that agenda item must be held in open session.

BALLOTS, VOTES AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

Prepared by Oneida County Corporation Counsel Office - 5